**OTTRINGHAM PARISH COUNCIL**

Chairman Cllr J Billaney Clerk Joanna Richardson

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**MINUTES OF A MEETING OF THE OTTRINGHAM PARISH COUNCIL HELD IN THE VILLAGE HALL**

**OTTRINGHAM ON**

**TUESDAY 12TH DECEMBER 2023**

Present: Cllr J Billaney in the chair

V Kelso, P Darcy, S Clayton, S Shaw and T Acklam

**1. Public Participation**

 There were no matters raised for discussion

**2. Apologies for absence**

 Apologies for absence were received from Cllrs J Finer, L Richardson and J Bates

**3. Declaration of Interests**

a) to record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

*(Cllr J Billaney and Cllr V Kelson declared a personal interest in item 13) iii) as*

*they are allotment holders)*

b) to note dispensations given to any member of the council in respect of the agenda items listed below

**4. Approval of the Minutes of a meeting held on 14th November 2023**

 The Minutes of a meeting held on 14th November were approved as a correct record of proceedings thereat

**5. Matters arising from the Minutes of a meeting held on 14th November 2023**

 14) i) The Chairman gave details of a young person who will be assisting at the forthcoming senior party

**6. Budget/Precept 2024/2025**

 Information having been circulated and following discussion it was **RESOLVED** that the precept for 2024/2025 be set at £12688.00

**7. Grass cutting - circle**

 Following discussion it was **RESOLVED** that H P Services be asked to quote for cutting the grass on the circle in summer season 2024

**8. Litter Picker/Amenity Area/Bus Shelter vacancy**

 A proposed role specification having been circulated it was **RESOLVED** that it be approved. It was further **RESOLVED** that the following questions be sent out to applicants as part of the selection process:-

 1. Tell us why you are interested in this role?

 2. If you discovered something dangerous or unsafe in the village during the course of your work how would you deal with this?

 3. What special qualities would you bring to this role?

 Responses to be submitted to the next meeting

**9. Accounts for payment December 2023**

 It was **RESOLVED** that the following accounts be noted for payment for the month of December:-

 Salaries

 H P Services – grass cutting etc £180.00

 Phoenix Print – Beacon printing £95.00

 W H A Vowles – key cutting - £30.00

 Smith of Derby – church clock service - £195.60

 Mr C Hoe – Christmas Trees - £180.00

 Poppy Wreath - £30.00

Contribution towards travel for the Standard Bearer - £30.00

**10. Planning**

 There were no planning matters for consideration

**11. Play Area/Pocket Garden**

 There was nothing further to report at this time

**12. Yorkshire Water – Blackie Lane**

 The Chairman gave an update on progress regarding hedge flailing and a quotation for repairs to the lane surface - **RESOLVED** noted

**13. Reports from Village Amenity Representatives**

i) Amenity Area - the Chairman reported that an adjacent neighbour had very kindly cut back boundary hedging - **RESOLVED** noted

ii) Burial Ground and Church Yard - the Chairman confirmed that work to extend the church path will be carried out in January 2024 - **RESOLVED**

 noted

iii) Allotments - there was nothing further to report at this time

**14. Correspondence**

 There was no correspondence

**15. Information/Future Business**

 i) “Wombling” litter pick - to be arranged for spring 2024

 ii) Planning approval - pond