**OTTRINGHAM PARISH COUNCIL**

Chairman Cllr J Billaney Clerk Joanna Richardson

Saxby Cottage Manesty

 Keyingham Road 6 South Park

 Ottringham Roos

 HU12 0AL HU12 0HG

 Tel:01964 626136Tel: 01964 671166

**MINUTES OF A MEETING OF THE OTTRINGHAM PARISH COUNCIL HELD IN THE VILLAGE HALL**

**OTTRINGHAM ON**

**TUESDAY 14TH JANUARY 2023**

Present: Cllr J Billaney in the chair

L Richardson, T Acklam and E Oldfield

**1. Public Participation**

 There were no matters raised for discussion

**2. Apologies for absence**

 There were no apologies

**3. Declaration of Interests**

a) to record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared – *(Cllr J Billaney declared a personal interest in item 14) iii) as she rents and allotment plot)*

b) to note dispensations given to any member of the council in respect of the agenda items listed below – there were no dispensations to note

**4. Approval of the Minutes of a meeting held on 13th December 2022**

 The Minutes of a meeting held on 13th December were approved as a correct record of proceedings thereat

**5. Matters arising from the Minutes of a meeting held on 13th December 2022**

 There were no matters arising

**6. Speeding Station Road and other areas around the village**

 The Chairman confirmed that a representative from the ERYC will attend the March meeting to discuss speed survey analysis and that some pruning back of brambles etc has been carried out at the old railway line access/egress – **RESOLVED** noted

 *(Cllr S Shaw joined the meeting at this point)*

**7. Accounts i) for payment February 2023 – it was RESOLVED** that the following accounts be noted for payment for the month of February:-

 Salaries

 Mr J Cole – amenity clean - £104.94

 Phoenix Print - £94.00

 A J Garrett - £5684.94 – fencing play area

 H P Services – grass cutting - £180.00

 Glasdon Ltd - £215.11 – grit spreader

 **ii) Allotment charges –** it was **RESOLVED** that allotment rents remain at £20.00 per annum but that tenants be asked to use water sparingly and informed that the situation will be reviewed again in 2024

**8. Planning Matters**

23/00087/VAR | Variation of Condition 3 (surface water drainage), Condition 7 (means of access, parking and manoeuvring space) and Condition 8 (approved plans) of planning permission 18/00180/PLF (Proposed change of use and erection of extension to side to form holiday accommodation) to allow the surface water drainage to discharge into an existing soakaway and the allocation of parking for the holiday cottage | Holiday Cottage Ash Tree House Station Road Ottringham East Riding Of Yorkshire HU12 0BJ – it was **RESOLVED** that the clerk obtain clarification from ERYC on exactly what is being requested in this application

 The Chairman welcomed Mr N Johnson to the meeting who gave details on a proposed planning application for sustainable housing and flood alleviation scheme. It was agreed to wait until a planning application is received before pursuing this matter further

**9. Play Area/Pocket Garden – including signage quotations**

 It was **RESOLVED** that 4 signs be purchased at a cost of £20.00 each

**10. King’s Coronation May 2023**

 It was **RESOLVED** that a grant application be submitted to fund a street party

**11. Defibrillator**

 Cllrs L Richardson and S Shaw gave details of attempts made to access the defibrillator cabinet. Following discussion it was **RESOLVED** that the Chairman attempt access with a different code and if this fails the ambulance service be contacted for further assistance

**12. Food Bank location**

 The clerk read a letter from the Village Institute confirming the possibility of its use as a location for a local food bank. Following discussion it was **RESOLVED** that the Chairman speak directly to the Institute regarding management of a proposed food bank and Cllr T Acklam seek additional information on operational procedure of food banks

**13. Yorkshire Water invoice/access – Blackie Lane**

 The clerk and Cllr S Shaw gave details of recent correspondence with Yorkshire Water. It was **RESOLVED** that a quotation to repair Blackie lane be sent to Yorkshire Water

**14. Reports from Village Amenity Representatives**

i) Amenity Area – it was confirmed that a memorial tree will be planted shortly – **RESOLVED** noted

ii) Burial Ground and Church Yard – the Chairman informed members of a request received to extend the path in the burial ground. It was **RESOLVED** that the Chairman obtain a quotation(s) to carry out this work. It was further **RESOLVED** that the clerk clarify bin emptying days/times with ERYC

iii) Allotments – there was nothing further to report at this time

**15. Correspondence**

 i) ERYC Community and Environment event – 28th February 5pm to 7pm Withernsea Leisure Centre

 ii) Invitation to a quiz hosted by the Mayor of Withernsea - £10.00 per team of 4

 iii) Elections information

**16. Information/Future Business**

i) Elections – next agenda

 ii) Keyingham Primary School to be invited to give a presentation at the next parish council meeting on 28th March – meeting to start at 6.30pm

 iii) Concern expressed by Cllr E Oldfield regarding mobile phone use at meetings

 iv) Forthcoming meeting dates: 28th March 2023

 18th April 2023