**OTTRINGHAM PARISH COUNCIL**

Chairman Cllr J Billaney Clerk Joanna Richardson

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**MINUTES OF A MEETING OF THE OTTRINGHAM PARISH COUNCIL HELD IN THE VILLAGE HALL**

**OTTRINGHAM ON**

**TUESDAY 14TH JUNE 2022**

Present: Cllr J Billaney in the chair

E Oldfield and S Shaw

**1. Public Participation**

 There were no matter raised for discussion

**2. Apologies for absence**

 Apologies for absence were received from Cllrs L Richardson and P Dickinson

**3. Declaration of Interests**

a) to record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

 *(Cllr J Billaney declared a personal interest in item13) iii) as she is an allotment holder)*

b) to note dispensations given to any member of the council in respect of the agenda items listed below – there were no dispensations to note

**4. Approval of the Minutes of a meeting held on 10th May 2022**

 The Minutes of a meeting held on 10th may were approved as a correct record of proceedings thereat

**5. Matters arising from the Minutes of a meeting held on 10th May 2022**

 Item 14) – Cllr S Shaw gave details of discussion with the ambulance service regarding defibrillator maintenance and confirmed that they now maintain the defibrillator - noted

**6. Memorials – Burial Ground/Churchyard**

 It was **RESOLVED** that the clerk instruct W P Everingham to carry out repairs to memorials and an invoice be sent to the PCC for 50% of the cost of the work

**7. Accounts for payment June 2022**

 It was **RESOLVED** that the following accounts be noted for payment for the month of June:-

 J Cole – Amenity/bus shelter clean

Salaries

Jubilee mugs – refund RD - £450.00

H P Services – grasscutting - £180.00

Play Inspection Co – play equipment annual inspection - £78.00

Phoenix Print – Beacon printing - £94.00

TJC – goal posts - £2400.00

**8. Planning Matters**

 There were no planning matters

**9. Church Clock**

 The Chairman confirmed that the church clock is working ok at the moment – **RESOLVED** noted

**10. Village Task Force/Walkabout report**

 The Village Taskforce report having been previously circulated the Chairman gave additional information – **RESOLVED** noted

**11. Play Area/Pocket Garden – including receipt of quotation for a fence at the play area**

 Illustrations of fencing designs having been circulated and following discussion it was **RESOLVED** that a post and rail with stock mesh design be chosen with 3 hand gates and one field gate. It was further **RESOLVED** that, pending the receipt of an updated quotation, the Chairman and Vice Chairman be authorised to place an order subject to the quotation being no more than £5000.00

**12. Yorkshire Water invoice/access – Blackie Lane**

The clerk read an email from Yorkshire Water confirming that they do not pay “rent” for access roads. It was **RESOLVED** that the clerk discuss this issue further with the Ward Councillor

**13. Reports from Village Amenity Representatives**

i) Amenity Area - it was **RESOLVED** that Cllr S Shaw obtain a quote from a local window cleaner to clean “glenduckie” play equipment

ii) Burial Ground and Church Yard – an up to date burial map having been circulated the Chairman gave additional details regarding an amended numbering system for ashes plots. It was **RESOLVED** that a quotation to relocate the notice board be sought and that “cemetery policy” be an item on the next agenda

1. Allotments – the Chairman gave details on and un-worked allotment that has not been paid for and confirmed that the tenant had been asked to vacate the site – **RESOLVED** noted

**14. Correspondence**

 There was no correspondence

**15. Information/Future Business**

 i) Salt spreading – invoice – no payment requested

 ii) Thanks recorded to Royce Dixon for organising Jubilee mugs

 iii) Co-option process to fill vacancy

1. Nomination Queens Honours list