**OTTRINGHAM PARISH COUNCIL**

Chairman Cllr J Billaney Clerk Joanna Richardson

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**MINUTES OF A MEETING OF THE OTTRINGHAM PARISH COUNCIL HELD IN THE VILLAGE HALL**

**OTTRINGHAM ON**

**TUESDAY 13TH JUNE 2023**

Present: Cllr J Billaney in the chair

S Shaw, V Kelso and S Clayton

**1. Public Participation (including presentation)**

 i) Presentation to retired councillor Ernie Oldfield for his service to Ottringham Parish Council over many years

**2. Apologies for absence**

 Apologies for absence were received from Cllr L Richardson, J Finer and P Darcy

**3. Declaration of Interests**

a) to record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

 *(Cllrs J Billaney and V Kelso declared a personal interest in item 12) iii) as they are allotment tenants)*

b) to note dispensations given to any member of the council in respect of the agenda items listed below

**4. Approval of the Minutes of a meeting held on 9th May 2023**

 The Minutes of a meeting held on 9th May were approved as a correct record of proceedings thereat

**5. Matters arising from the Minutes of a meeting held on 9th May 2023**

 There were no matters arising

 It was **RESOLVED** that item 7 be dealt with next

**7. Speeding Station Road and other areas around the village**

 ERYC Ward member Claire Holmes gave an update and proposals for further action. Following discussion it was **RESOLVED** that a letter be sent from Councillor Holmes to the PCC requesting funding for provision and installation of flashing speed signs

**6. Co-option**

 It was **RESOLVED** that P Darcy, S Clayton and J Finer to be co-opted to Ottringham Parish Council

**8. Accounts for payment June 2023**

 It was **RESOLVED** that the following accounts be approved for payment fo the month of June:-

 Salaries

 Zurich Insurance - £498.82

 H P Services – grass cutting - £180.00

 Phoenix Print – Beacon - £94.00

 Play Inspection Co – inspection of play area - £83.94

 Holderness Metal Co – skip - £299.20

 J Cole – amenity/bus shelter clean - £135.46

**9. Play Area/Pocket Garden – including play area inspection report**

 The Chairman reported that she had planted foxgloves at the pocket garden and Cllr S Clayton offered “Comfrey” and “Wormwood”. It was **RESOLVED** that Cllr Clayton’s very kind offer be accepted. The Chairman commented that the recent playground inspection report was mostly “low risk” scores. Following discussion it was **RESOLVED** that:-

1. Replacement signage/location with “what3words” be purchased
2. Play equipment be cleaned annually – Cllr S Shaw to organise
3. New gates be adjusted by the contractor and new latches fitted
4. A combination lock be fitted to the Blackie Lane gate
5. A quotation to install matting under the climbing frame be obtained and other small issues on the inspection report be quoted to rectify

**10. CCTV**

 The clerk confirmed that VISEC will be providing a quotation shortly – **RESOLVED** noted

**11. Yorkshire Water invoice/access – Blackie Lane**

The clerk read an email from Yorkshire Water confirming that no decision on funding for repairs to Blackie Lane has been made as yet. It was **RESOLVED** that a letter be sent to Yorkshire Water informing them that the Blackie Lane will be closed for access as it is now impassable and is a safety issue. All vehicles will be prevented from accessing the lane, the situation is now extremely urgent, the parish council may carry out repair work and send an invoice to Yorkshire Water, allotment gates can no longer be opened due to large “ruts” on Blackie Lane. It was further **RESOLVED** that road planings be laid on Blackie Lane as discussed – inform Yorkshire Water that whilst this work is being carried out the road will be closed to all vehicles

**12. Reports from Village Amenity Representatives**

i) Amenity Area – there was nothing further to report at this time

ii) Burial Ground and Church Yard – the Chairman confirmed that a architect had visited the church to discuss disabled access and the extension of the path to the burial ground and is supportive of the proposal in principle. Following discussion it was **RESOLVED** to support the installation of “honeycomb” matting to form a path – Chairman to confirm contractor

iii) Allotments - there was nothing further to report at this time

**13. Correspondence**

 i) Withernsea “Blue Light” event poster – in post office

**14. Information/Future Business**

 i) Sunnydene – new property owners have agreed to bring building back in to use