**OTTRINGHAM PARISH COUNCIL**

Chairman Cllr J Billaney Clerk Joanna Richardson

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**MINUTES OF A MEETING OF THE OTTRINGHAM PARISH COUNCIL HELD IN THE VILLAGE HALL**

**OTTRINGHAM ON**

**TUESDAY 9TH MAY 2023**

Present: Cllr J Billaney in the chair

S Shaw, T Acklam, L Richardson and V Kelso

**1. Public Participation**

 i) Community/village veg box project

**2. Apologies for absence**

 There were no apologies

**3. Declaration of Interests**

a) to record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

 *(Cllrs J Billaney and V Kelso declared a personal interest in item 13) iii) due to them being allotment holders)*

b) to note dispensations given to any member of the council in respect of the agenda items listed below

**4. Approval of the Minutes of a meeting held on 11th April 2023**

 The Minutes of a meeting held on 11th April were approved as a correct record of proceedings thereat

**5. Matters arising from the Minutes of a meeting held on 11th April 2023**

 There were no matters arising

**6. Speeding Station Road and other areas around the village**

 The Chairman gave historical details on this matter and the clerk gave details of issues raised with ERYC. Following considerable discussion it was **RESOLVED** that this matter be escalated to local ward members and the data provided by ERYC be published in the Beacon. It was further **RESOLVED** that ward members be invited to attend the next meeting to discuss this matter further

**7. Accounts i) for payment May2023 – it was RESOLVED that the following accounts be noted for payment:-**

 Salaries

 Mr Cole – amenity clean/bus shelter clean - £135.46

 Phoenix Print – Beacon printing - £94.00

 H P Services – grass cutting etc - £180.00

 **ii) Year end 2022/2023 –** year end cash book/receipts, bank reconciliation and AGAR having been circulated it was **RESOLVED** that the Chairman be authorised to sign the Annual Return on behalf of Ottringham Parish Council

**8. Meetings/quorum/review of constitution etc**

 **Following discussion it was RESOLVED that:**

1. The total number of members/seats for Ottringham remain at 11
2. Co-option take place at the June Meeting – P Darcy, S Clayton and J Finer to be submitted for co-option
3. The June and July meetings go ahead as planned, meeting cycle from September to be confirmed

**9. Play Area/Pocket Garden**

 The Chairman gave details of a second instance of vandalism to a memorial tree and damage to the play area gates - **RESOLVED** noted

**10. CCTV**

The Chairmanconfirmed that a site survey had been carried out by ERYC for the installation of CCTV at the play area/field. It was **RESOLVED** that the clerk chase up quotations and an application for grant funding be submitted

**11. Food Bank location**

 The Chairman confirmed that it had not been possible to find anyone to manage this project. It was **RESOLVED** to await the outcome of a proposed “community veg box” idea and that this be placed in the Beacon

**12. Yorkshire Water invoice/access – Blackie Lane**

 The clerk read an email from Yorkshire Water confirming that costs for resurfacing Blackie Lane had been submitted for consideration. The Chairman informed members that a Yorkshire Water vehicle driver had tampered with gate locks and allotment holders could not gain access. It was **RESOLVED** that the clerk notify Yorkshire Water that if drivers have any problems in the future they should request assistance

**13. Reports from Village Amenity Representatives**

i) Amenity Area – there was nothing further to report at this time

ii) Burial Ground and Church Yard – the Chairman confirmed that ERYC Highways have no objections to the installation of a sloping path and that quotations to extend the path will be sought – **RESOLVED** noted

iii) Allotments – the Chairman reported on the accumulation of rubbish at the allotment site and it was **RESOLVED** that costs for a skip be obtained

**14. Correspondence**

 There was no correspondence

**15. Information/Future Business**

 i) Potential unauthorised planning application?

 ii) Planning application – Main Road – decision?

1. Fence being erected – spoil and debris on grass verge