**OTTRINGHAM PARISH COUNCIL**

Chairman Cllr E Oldfield Clerk Joanna Richardson

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**MINUTES OF A MEETING OF THE OTTRINGHAM PARISH COUNCIL HELD IN THE VILLAGE HALL**

**OTTRINGHAM ON**

**TUESDAY 12th SEPTEMBER 2017**

Present: Cllr E Oldfield in the chair

R Dixon, J Bilaney, S Shaw and L Burman

**1. Public Participation**

1. Mrs J Ormond made a donation of £69.00 to the playing field committee. The Parish Council recorded their grateful thanks to Mrs Ormond

**2. Apologies for absence**

 Apologies for absence were received from Cllr P Mellor and Cllr B leake

**3. Declaration of Interests**

a) to record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

b) to note dispensations given to any member of the council in respect of the agenda items listed below

 There were no dispensations to note

**4. Approval of the Minutes of a meeting held on 8th August 2017**

The Minutes of a meeting held on 8th August were approved as correct record of proceedings thereat

**5. Matters arising from the Minutes of a meeting held on 8th August 2017**

 There were no matters arising

**6. Accounts for payment September 2017**

 It was **RESOLVED** that the following accounts for payment be approved for the month of September:-

 T Clappison grass cutting etc £166.00

 J Cole amenity/bus shelter clean £90.00

 Salaries £110.00

 Lawnrangers grass cutting £1361.37

 Funding Success grant fund application £300.00

**7. Property adjacent to the Church – ownership**

 Cllr R Dixon informed members that this property owner is not listed on Land Registry documentation, however, he will continue to pursue the matter **RESOLVED** noted

**8. Village Task Force Schedule 2017**

 Further information from ERYC having been circulated the exact location of “Joan Hilton Paddock” and the hedging at the junction of Patrington Road were clarified – it was **RESOLVED** that this information be forwarded to ERYC

 *(Cllr J Billaney joined the meeting during the above item)*

**9. Planning Matters**

 There were no planning matters for discussion

**10. Play Area – update**

 Cllr S Shaw and Cllr L Burman gave an update – **RESOLVED** noted

**11. Window – bus shelter**

 Next agenda pending the receipt of information from Cllr B Leake

**12. Reports from Village Amenity Representatives**

i) Amenity Area - it was reported that some areas of grass at the amenity field, including under the new “Glenduckie” play equipment, had not been cut. It was **RESOLVED** that this matter be reported to the grass cutting contractor (Lawnrangers). It was further **RESOLVED** that the clerk forward details of total grass cutting costs to Cllr Billaney

ii) Burial Ground – Cllr J Billaney gave an update on grass cutting/maintenance of the burial ground and it was **RESOLVED** that strimming around headstones be requested and an updated plan of the burial ground be forwarded to Cllr Billaney

1. Allotments a) to consider a small area to plant Christmas trees – following discussion it was **RESOLVED** that an article be placed in the Beacon asking residents for their views on a small area of the amenity field being used to grow Christmas trees

**13. Correspondence**

 i) ERYC – Code of Conduct training – various dates/times/locations

**14. Information/Future Business**

i) Ottringham Parish Council Chairman’s Sunday – 17th September – 4.00pm St Wilfred’s Church