**OTTRINGHAM PARISH COUNCIL**

Chairman Cllr S Shaw Clerk Joanna Richardson

Wayside Cottage The Laurels

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**MINUTES OF A MEETING OF THE OTTRINGHAM PARISH COUNCIL HELD IN THE VILLAGE HALL**

**OTTRINGHAM ON**

**TUESDAY 20th MAY 2025**

Present: Cllr S Shaw in the chair

 Cllrs T Acklam, V Kelso, J Finer, L Richardson and Cllr J Bates

**1. Public Participation**

 i) S Couper – Co-option – next agenda

 ii) SID’s installation

 iii) Speed assessment – clerk to pursue with ERYC Ward member

 iv) Presentation and grateful thanks to former parish councillor and Chairman, Julia Billaney

**2. Apologies for absence**

 Apologies for absence were received from Cllr P Darcy

**3. Declaration of Interests**

a) to record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

*(Cllr V Kelson declared a personal interest in item 11) iii) as she is an allotment holder)*

b) to note dispensations given to any member of the council in respect of the agenda items listed below

**4. Approval of the Minutes of a meeting held on 8th April 2025**

 The Minutes of a meeting held on 8th April were approved as a correct record of proceedings thereat

**5. Matters arising from the Minutes of a meeting held on 8th April 2025**

 There were no matters arising

**6. Station Road – speeding – including installation of SID’s**

 The Clerk confirmed that ERYC will support the parish council in the provision and installation of SID’s – **RESOLVED** noted

**7. Accounts for payment May 2025:-**

H P Services – grass cutting etc £204.00

 J Morrison – amenity area/bus shelter clean - £198.29

 Salaries

 Phoenix Print – Beacon - £228.00

 Zurich Insurance - £504.85

 JB – refund flowers – presentation - £63.75

 JB refund – vouchers – presentation - £40.00

 Defibstore – pads - £134.00

 Bank charges - £7.75

 It was **RESOLVED** that accounts as above be noted for payment for the month of May

**8. Defibrillator**

 Following discussion it was **RESOLVED** that a quotation be obtained for a replacement cabinet and Cllr T Acklam be registered with the “Circuit”

**9. Main Street/Sunk Island Road – traffic/parking**

 It was **RESOLVED** that ERYC Ward Member Sean McMaster be invited to attend the next meeting to provide an update

**10. Play Area/Pocket Garden**

 The Chairman confirmed that a funding application to provide a Ninja Trail and restore goal posts in the play area will be submitted – **RESOLVED** noted

**11. Reports from Village Amenity Representatives**

i) Amenity Area – including CCTV – it was confirmed that Cllr P Darcy met with a representative from ERYC recently to discuss this matter further – **RESOLVED** noted pending a report from Cllr Darcy

ii) Burial Ground and Church Yard - there was nothing further to report at this time

iii) Allotments – there was nothing further to report at this time

**12. Information/Future Business**

 There was no information/future business